

Introduction

Periodically there is a good reason for volunteers or employees to attend some external training. The PCC wishes to support this interest if it is going to enhance an individual's contribution to a particular aspect of our church life and activities.

Why have a policy?

Courses can be expensive, particularly if travelling costs are also involved. In order to be clear and fair, the PCC has established the following criteria:

1. What is the reason and justification for attending the course?
2. Has it been ascertained whether the training could be provided in house or by the Diocese?
3. What will be the benefit to the parish?
4. How does this fit with our vision?

To whom does this policy apply and who pays for the training?

- Where it is essential to a core aspect of a person's role (eg an employee) the parish would pay the full cost.
- Where it is non-essential but would be an enhancement to a person's role (eg an employee or office holder), the individual would be asked to make a contribution towards the cost (as appropriate and at the discretion of the Standing Committee)

To whom is submission to be made?

The Standing Committee will consider an application and approve payment, where the criteria of this policy are met.

Following attendance of course

In all cases, the person who receives training will be expected to share the knowledge gained with others within the parish or deanery, as appropriate.

Agreed and paper copy signed August 2021